

Global Stock Plan Services Letter of Authorization for Stock Transfer

MorganStanley
SmithBarney

Please enter the plan type (i.e., Stock Purchase, Restricted Stock): _____

PLEASE ENTER ALL REQUIRED INFORMATION IN ENGLISH

This form may be completed online and then printed, signed and submitted to Morgan Stanley Smith Barney. The information you enter online will not be saved. You may also print the document and then enter the information manually.

You MUST complete this box

9-Digits (no dashes) <input type="checkbox"/> SS # <input type="checkbox"/> Global ID # or <input type="checkbox"/> PUID #	Company Name	3-Digit Company # (Optional)
---	--------------	------------------------------

PART I – PERSONAL INFORMATION (Exactly as it appears on your Account Statement)

Name of Account Owner	First Name/Given Name	Last Name/Surname	
Name of Account Co-Owner	First Name/Given Name	Last Name/Surname	
Account Mailing Address			
City	State/Province	ZIP/Postal Code	Country (if not U.S.)
Home Telephone Number	Work Telephone Number	E-Mail Address	

PART II – INSTRUCTIONS

Please transfer my/our shares, using the following information (please verify this information with your broker):

Name of Receiving Firm	4 Digit DTC #
UMB Bank	2450
Account Title and Account Number at Receiving Firm	
UMB Bank n/a Custodian for First Hand Family Account 136058.1	
Number of Shares	<input type="checkbox"/> Check here to liquidate fractional shares. Fractional shares cannot be transferred. A check for the proceeds will be mailed to you on the third business day following the sale.

PART III - SIGNATURE(S) (for joint accounts, both parties must sign and provide ID)

SIGN HERE ▶	Account Owner's Signature	Date
SIGN HERE ▶	Account Co-Owner's Signature (if applicable)	Date

SIGNATURE VERIFICATION IS REQUIRED FOR EACH ACCOUNT OWNER FOR ALL TRANSFERS. PLEASE ATTACH AN ENLARGED COPY OF THE PRINTED AND SIGNATURE SIDE OF A GOVERNMENT ISSUED IDENTIFICATION DOCUMENT.

Please email or fax the completed form and a copy of your driver's license to either Seth or Tammy:

Seth Baker
seth.baker@cerner.com
Fax: 816-936-9573

Tammy Ankney
tankney@cerner.com
Fax: 816-571-5984

Please allow one week from receipt to process your request.



INSTRUCTIONS

Please use this form to transfer your shares to a U.S. financial institution. This form may be completed online and then printed, but the information will not be saved. If printing the form and then completing, please type or print legibly using block letters. **Example:** A, B, C, 1, 2, 3.

You will need the following information to process this request:

- **Completed Form**
 - Designate the plan type
 - Personal information (Exactly as it appears on your Account Statement)
 - Name of Account Co-Owner, if applicable
 - Instructions
 - Receiving firm's account information
 - DTC Number – 4 digits
 - Number of share to be transferred
 - Your signature
 - Signature of Account Co-Owner, if applicable
- **Legible copy of a signature ID which shows printed name and signature. If you are faxing this document, please make sure the copy is not too dark as it will not transmit clearly. Documents which are not legible will not be accepted. You may want to make a larger and lighter copy of the identification, and return it with the Letter of Authorization.**
 - Acceptable documents
 - Driver's license
 - Passport
 - Other government issued identification card or document
 - Unacceptable documents
 - Company ID card
 - Credit cards
 - Social Security card

Completed form and copy of signature verification can be either mailed or faxed to Morgan Stanley Smith Barney.

100 Citibank Drive
Building 3, 2nd Floor
San Antonio, TX 78245
Fax: +1 210-357-8480

Please Note:

If the Letter of Authorization for Stock Transfer is being submitted as part of a trade, it must be returned to Morgan Stanley Smith Barney prior to 4:00 pm Eastern Time on the business day following your trade date.

Section	Required	Comments
SSN, Global ID, or PUID	Yes	Enter your nine digit identification number. Please select from one of the following: <ul style="list-style-type: none"> • Social Security Number (SSN) • Global ID • Personal User Identification (PUID)
Company Name	Yes	
Company Number	Optional	
I - Personal Information	Yes	Please enter your name, and account mailing address as it appears on your Morgan Stanley Smith Barney account statement. If this is a joint account, please enter the name of the account co-owner
II - Instructions	Yes	Name and address of the bank where you are transferring shares.
Receiving firm's name, account title and account number	Yes	Enter the name of the receiving firm, the account title as it appears on your statement and your account number.
DTC number	Yes	Please enter the 4 digit DTC number. Please consult with your financial institution for this information.
Number of Shares	Yes	Please enter the number of shares you are transferring
Fractional Shares	Optional	If applicable, place a check mark in the box to liquidate fractional shares in your account
IV - Signature		
Account Owner	Yes	
Account Co-Owner	Yes	Signature of account co-owner is necessary if you are transferring your shares from a joint account.